



MARYLAND  
**MMCC**

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## **BULLETIN:**

### **Commission instructs dispensary owners on training, licensing processes** *Class schedule for Metrc to be adjusted as more businesses earn licenses*

**Linthicum, MD** (November 21, 2017) – The Maryland Medical Cannabis Commission is sharing the following information to assist dispensary licensees in navigating such processes as obtaining licenses and using Metrc, the system used by the State to oversee medical cannabis inventories.

#### **Licensing, Training for Dispensaries**

**1. Once the Commission votes to approve my license, how do I physically obtain it? Can I pick it up, is it mailed or emailed? How long does this process take?**

Commission staff send an email to the licensee, explaining that the hard copy of license is being sent via certified mail, and a copy of the license is attached to that email.

**2. The person who uses Metrc must be the owner? Could it also be the business' managing director?**

MMCC policy spells out that owners use Metrc, to help ensure owners are familiar with the Metrc requirements and process because the owners are responsible for paying fines for violations that can occur with Metrc.

**3. How flexible is the Metrc training schedule? Can anything be done to increase training frequency?**

Commission staff have contacted Metrc to request that classes be added to the schedule. As of Nov. 21, 2017, a New Business class is scheduled for Nov., 27, 2017, and an Advanced Dispensary class is scheduled for Nov. 29. Moving forward, the training schedule will feature a New Business Class every other Monday and the Advanced Dispensary Class on alternate Mondays. The Commission staff will adjust the schedule as needed, with special attention paid to accommodate new businesses being approved and granted full licenses.

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## Opening Process for Dispensaries

When a dispensary becomes fully licensed, its principal will be mailed a copy of the license within five (5) business days. The person will be able to immediately see the license number, when accessing Complaia, the Cannabis Commission's agent registry system.

Upon receiving an email from Complaia, the dispensary may begin registering employees as registered agents. Turnaround time for agent applications might be between seven (7) and ten (10) days, depending on the applications volume. Once registered, the agents must sign up for a New Business class for Metrc. All employees are required to have this training before they start work. The dispensary ID and agent ID are required credentials for registering for Metrc training. However, at a minimum, one owner must complete the New Business Metrc training. Owners apply for agent cards through the same process as their employees.

Once the Metrc training certification is received by the Dispensary and provided to the commission, the dispensary may begin to operate.

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*The Natalie M. LaPrade Maryland Medical Cannabis Commission develops policies, procedures, and regulations to implement programs that ensure medical cannabis is available to qualifying patients in a safe and effective manner. The Commission oversees all licensing, registration, inspection, and testing measures pertaining to Maryland's medical cannabis program and provides relevant program information to patients, physicians, growers, dispensers, processors, testing laboratories and caregivers.*